

The Tobacco Institute

1990 BUDGET

COST CENTER	<u>Tobacco Institute Testing Lab</u>	No.	<u>2501</u>
	<u>1989 BUDGET</u>	<u>1989 ESTIMATED</u>	<u>1990 BUDGET</u>
<u>Account #4601 - Other Occupancy Expense</u>			
Utilities	\$ 21,500	\$ 21,500	\$ 23,000
Janitorial services	7,800	7,800	8,000
Uniforms	1,300	1,300	1,400
Fire alarm service	900	900	1,000
Other	300	300	300
TOTAL	<u>\$ 31,800</u>	<u>\$ 31,800</u>	<u>\$ 33,700</u>

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<u>Account #4701 - Furniture, Fixtures &amp; Equipment</u>			
Microcomputer software	\$ 1,500	\$ 1,500	\$ 1,500
Smoking machine *	85,000	85,000	87,500
Microcomputer for smoking machine	5,000	5,000	5,000
HP 8452A Spectrophometer & accessories	8,500	8,500	-
Miscellaneous	2,000	2,000	2,000
TOTAL	<u>\$ 102,000</u>	<u>\$ 102,000</u>	<u>\$ 96,000</u>

\* Expenditure to be made only after  
review by TITL Board.

TITL-ACT(DRBA)

07/18/89

PM3000880010

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<u>Account #6701 - Cigarette Purchases TITL</u>			
Cost of cigarettes **	\$ 50,000	\$ 51,000	\$ 56,000
Cost of pick-ups	25,000	30,000	35,000
TOTAL	<u>\$ 75,000</u>	<u>\$ 81,000</u>	<u>\$ 91,000</u>

\*\*Prepayment of 1989 cigarettes expected  
in 1988. This trend is expected to continue.

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Account #9301 - TITL Administrative Allocation

Beginning in 1989, the Testing Laboratory was charged an administrative allocation fee for the following services performed for it by The Tobacco Institute:

. processing and payment of vendor invoices			
. preparation of payroll checks			
. preparation of monthly financial reports			
. preparation of annual budgets			
. personnel, health, and welfare benefit plan administration			
. audits by an independent CPA firm (TITL, health and welfare benefit plans)			
. preparation of federal, state, and local tax returns			
. general legal fees	\$ 35,000	\$ 35,000	\$ 35,000
TOTAL	\$ 35,000	\$ 35,000	\$ 35,000